



Application for a refund of the semester fee
by email to zulassung@verw.uni-koeln.de

Please enter your student registration number [grid]

I, hereby apply for a refund of the semester fee

Last name [grid]

First name [grid]

Street [grid]

Postcode, City [grid]

paid for the
[winter semester] / [summer semester]

- in the amount of \_\_\_\_\_ EUR for one of the following reasons:
[ ] Removal from the students' register (only where a refund claim exists)
[ ] Withdrawal from the degree course (only for first semesters)
[ ] Academic Leave
[ ] Overpayment

Please transfer the amount to be refunded to the following account:

If your IBAN is longer than 22 digits, add to the input field.

IBAN [grid]

BIC [grid]

Account holder (if different from applicant): \_\_\_\_\_

Important notice:

In the event of exmatriculation, the semester fee can only be refunded if the exmatriculation application for which the semester fee was paid, is submitted to International Affairs before the beginning of the semester (31.3. or 30.9). Submit your form via email on: zulassung@verw.uni-koeln.de

Date and student's signature \_\_\_\_\_

Table with 2 columns: Referenz Nr. (20 \_\_ -) and Betrag. Includes a total row labeled 'Erstattungssumme:'.

Datum: Köln, \_\_\_\_\_ Sachlich richtig Rechnerisch richtig
Unterschrift Unterschrift Dienstsiegel