

Call for Proposals

# DIES ProGRANT Multiplication Trainings in the MENA region and Latin America

# 2023

Multiplication  
Trainings

April —  
October  
2023

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APPLICATION  
DEADLINE:  
**April 16th,  
2023**

DIES  
**ProGRANT**

## ANNOUNCEMENT AND CALL FOR APPLICATIONS

# DIES ProGRANT Multiplication Trainings in the MENA region and Latin America in 2023

### The DIES ProGRANT Trainer Academy – Background and Objectives

The DIES ProGRANT project is part of the DIES (Dialogue on Innovative Higher Education Strategies) program which is jointly coordinated by the German Academic Exchange Service (DAAD) and German Rectors' Conference (HRK) and financed by the German Federal Ministry for Economic Development and Cooperation (BMZ).

The overarching goal of the ProGRANT Academy is to ensure the sustainability of the ProGRANT project and to create expert multipliers. It is, therefore, important to continuously train and engage in the pool of highly professional and talented ProGRANT Alumni in order to create a new generation of culturally sensitive and qualified trainers.

The ProGRANT Academy consists of three different phases, each of which leads to different qualification profiles. The first step is to complete a full ProGRANT Course and then to successfully acquire funds for a project. As a certified ProGRANT Alumni, an application for our Train-the-Trainer Workshop (which takes place every year) can be submitted. At the workshop, our professional ProGRANT Head Trainers impart didactic and content-related knowledge, which supports the participants to plan and implement their own proposal writing trainings. The last phase includes the successful application for a ProGRANT Multiplication Training and its implementation in the form of a self-planned proposal writing course for new researchers from the region of the respective new ProGRANT Trainers. At the end of the Academy, the Alumni receive their ProGRANT Trainer Certificate, which qualifies them to teach in DIES ProGRANT Classic Courses alongside our Head Trainers. The new trainers will be included in our ProGRANT Trainer pool<sup>1</sup>. The deadline for applications is April 16th, 2023.

### DIES ProGRANT Multiplication Trainings in the MENA region and Latin America

The last module of the DIES ProGRANT Trainer Academy, the DIES ProGRANT Multiplication Trainings, will be offered for the third time by the University of Cologne in 2023. In this phase, the ProGRANT Alumni who took part in the Alumni Workshop 2017 or any Train-the-Trainer Workshop starting from 2020 are further equipped to become Head Trainers who are to supervise ProGRANT Classic Courses themselves in future. The University of Cologne offers funds for an independently planned and implemented proposal writing course organized by the new ProGRANT Trainers. Two ProGRANT Multiplication Trainings per region can be funded per year. In order to have our proposal writing courses in all four DIES regions (Africa, Latin America, South East Asia, and the MENA region) every year, the DIES ProGRANT Multiplication Trainings will be offered for the regions where

<sup>1</sup> The selection of trainers for our DIES Classic courses is done by the UoC Coordination Office according to regional and time availability.

there are no DIES ProGRANT Classic Courses that same year. Since our DIES ProGRANT Classic Courses are held in Africa and Asia in 2023, applications for DIES ProGRANT Multiplication Trainings in the MENA region and Latin America will be accepted for this call.

### General Structure and Time Frame

The project idea of the DIES ProGRANT Multiplication Trainings will be conceptualized and carried out by the project team in their home country or, upon special justification, in the region. Following the DIES Training Course methodology, each DIES ProGRANT Multiplication Training should be composed of two interconnected seminars of a maximum of four days and an E-Learning phase in between, stretching over a period of seven months, starting from April 2023 at the earliest and ending in October 2023 at the latest. The first workshop should be held virtually. If it's not possible to organize an on-site workshop at all due to various reasons, please note that both workshops must be held virtually. Each virtual or on-site seminar should be planned for at least 20 participants and last a maximum of four days each. The E-Learning phase should be at least four weeks. The language of instruction for the trainings can be English, French or Spanish. However, please note that all application documents must be uploaded in English.

### Project Team Profile

Applicants should form a diverse and interdisciplinary project team made up of a maximum of 5 members (not considering student assistants). Successful project teams must have a team lead who is a DIES ProGRANT Alumnus and who has taken part in the DIES ProGRANT Alumni Workshop in 2017 or any DIES ProGRANT Train-the-Trainer Workshop starting from 2020. At least one substantial team member must be female. Applications of teams with balanced gender distribution will be favored to ensure the diversity of the program. It is a benefit to have DIES Alumni from other DIES programs (such as International Deans' Course) on the team.

The lead of the project team must:

- Hold a DIES ProGRANT Certificate
- Have been successful in obtaining third party funding after completion of their respective ProGRANT Course
- Hold a DIES ProGRANT Alumni Workshop/Train-the-Trainer Workshop Certificate
- Have an affiliation to an academic institution
- Be involved in research and teaching

Only applications from the MENA region and Latin America will be accepted. Two project applications will be selected for implementation.

## Role of the Project Team and Target Group of the Trainings

The project team should be in charge of coordinating and organizing the training as well as providing expertise. In their role as trainers, they are expected to conduct the training, e.g. deliver expert inputs and/or coach/mentor their own participants. Therefore, the project team is responsible for

- Preparing the training concept
- Official announcement of the training (e.g. drafting and disseminating a call for proposals)
- Selecting the participants based on predefined selection criteria
- Planning and implementing the training workshops
- Coaching/mentoring the participants
- Evaluating the training (template questionnaires will be provided)
- Managing finances and accounting

The training activities should be addressed to non-professorial university teaching staff. Participants of the self-planned ProGRANT Multiplication Trainings should be young researchers.

## DIES ProGRANT Regional Experts

Further expertise can be brought in by inviting up to two official ProGRANT Regional Experts from the country or the region. Their main role is to support and advise the project team in the planning and implementation of the training with a focus on content and didactics. Further, the experts can have an active part during the workshops (e.g. hold a session) but they are not a full member of the project team. The team is expected to contact the experts and coordinate with them independently. The UoC Coordination Office can suggest experts upon request.

## Funding

The DIES ProGRANT Multiplication Trainings are supported by the DIES program with funds from the German Federal Ministry of Economic Cooperation and Development (BMZ). A maximum budget of 15.000 Euros can be used as a point of reference for funds from the ProGRANT program per Multiplication Training (including all training elements) for successful project teams.

Remuneration of Regional Experts	<b>Yes</b>	Travel of participants <sup>2</sup>	<b>No</b>
Remuneration of project team	<b>Yes</b>	Accommodation and meals of participants	<b>Yes</b>
Travel and accommodation of Regional Experts	<b>Yes</b>	Supporting staff (student assistants)	<b>Yes</b>
Travel and accommodation of project team	<b>Yes</b>	Workshop materials	<b>Yes</b>

<sup>2</sup> Travel expenses for participants can be requested in exceptional cases and need to be approved by the UoC Coordination Office.

With regards to the transfer of funds by the UoC Coordination Office, one DIES Alumnus of the project team needs to serve as financial administrator and main contact point regarding finances for the UoC Coordination Office. Details regarding transfers will be discussed after the project has been approved. A budget plan according to the template provided on the ProGRANT website is required to be submitted upon application. Please refer to the Guidelines for Funding (also on the ProGRANT website, see link on next page) for more information. **Important: The University of Cologne is not able to forward an advance payment to the project team so any selected team has to be willing and able to make advance payments for venues, staff, travel, and workshop material. The University of Cologne will arrange for reimbursements. Please note that reimbursement processes can take up to several months.**

### Application Requirements and Process

Applications can be submitted on our website (<https://uni.koeln/CPRML>).

Following the link under “Course Offerings” you will find the Online Application Form, which will be available beginning on February 1st, 2023. Please fill out all fields and upload all other application requirements (as mentioned below) on that form. Incomplete applications or applications submitted via email will not be accepted. Please submit only one application per project team.

#### DIES ProGRANT Certificate

Please provide a copy of the team lead’s DIES ProGRANT Certificate.

#### DIES ProGRANT Alumni Workshop/Train-the-Trainer Workshop Certificate

Please provide a copy of the team lead’s DIES ProGRANT Alumni Workshop/Train-the-Trainer Workshop Certificate.

#### Academic CVs

Please provide a brief 1-page resumé per project team member.

#### Training Proposal

Please use the template provided on the ProGRANT website (see link above).

#### Budget Plan

Please use the template provided on the ProGRANT website (see link above).

## Letter of Commitment

Please provide a Letter of Commitment from the higher management of the team lead's affiliated university, supporting the application for the DIES ProGRANT Multiplication Training. Taking into account possible difficulties regarding the pandemic, the letter of commitment can also be submitted after the application deadline until April 16th, 2022. Applicants are welcome to submit additional documents to support their application, such as, a **Letter of Collaboration** with other relevant external partners/organizations, especially if it implies complementary funding.

## File Format

Please title all pdfs according to the following example:

“project name\_proposal” / “project name\_team member 1\_CV”

## Selection of DIES ProGRANT Multiplication Trainings

Applications are reviewed on a competitive basis by an expert committee set up by the UoC Coordination Office. The selection committee members assess the proposals not only by consideration of the overall conceptual framework (e.g. relevance of content, didactical approach and sustainability of DIES trainings) but also on the basis of cost-effectiveness. Please note that two applications per region will be selected. The applicants will receive the selection results by end of April.

# Please note: the Deadline for applications is April 16th, 2023, 11 PM (German time).

If you have any questions about the application process, please feel free to contact the UoC Coordination Office at the email address below for further information.

## Contact and Information

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International Office

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<https://uni.koeln/CPRML> (Course Offerings)